

Program Review Report Documentation

The Program Review Report contains student and faculty information for sections and enrollments in a Subject. Five consecutive terms of the same session or five consecutive years are compared with each other. Some are compared with the college as a whole for the same term/year.

PART A – Demographics

Student Characteristics – Unduplicated Student Headcount – Program/College

Domain: Students are counted if they enrolled in any course in the Subject at census. For the college stats, the same logic is used: any student enrolled in any course at the college at census. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Notes: For students with multiple ethnicities on file, the student's first ethnicity listed is used, or Hispanic if they indicated anywhere on their file that they are Hispanic.

Field	Definition
Term	Term or Year
Total	Total number of students (see domain).
Male	Number of students and percentage of total identified as male.
Female	Number of students and percentage of total identified as female.
Unknown (gender)	Number of students and percentage with no gender on file.
Age 17 & Under	Number of students and percentage of total age 17 and under as of the start date of the term.
Age 18-24	Number of students and percentage of total age 18 to 24 as of the start date of the term.
Age 25-49	Number of students and percentage of total age 25 to 49 as of the start date of the term.
Age 50+	Number of students and percentage of total age 50 and over as of the start date of the term.
White	Number of students and percentage of total identified as White.
Hispanic	Number of students and percentage of total identified as Hispanic.
Asian	Number of students and percentage of total identified as Asian.
African American	Number of students and percentage of total identified as African American.
American Indian	Number of students and percentage of total identified as American Indian.
Filipino	Number of students and percentage of total identified as Filipino.
Pacific Islander	Number of students and percentage of total identified as Pacific Islander.
Unknown/Other	Number of students and percentage of total identified as something other than White, Hispanic, Asian, African American, American Indian, Filipino or Pacific Islander. This includes students with no ethnicity on file and students who declined to declare an ethnicity.

PART B – Program Success, Retention, Efficiency

Course Enrollment (Duplicated) – Productivity - Outcomes – Program/College

Domain: Active sections. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Note: This section shows enrollments and is not an unduplicated student headcount as in section A.

Field	Description
Term	Term or Year
Sections	Number of sections (see domain).
Census Enrollments	Number of enrollments at census.
End Enrollments	Number of enrollments that did not drop or withdraw.
Students / Section	Census Enrollments divided by Sections (an average number of census enrollments in each section).
Fill Rate	Percentage of seats filled at census. Crosslisted sections are treated as a single section for fill rate purposes (i.e. the fill rate is the percentage of global seats in the crosslisting filled at census by all sections in the crosslisting).
FTEF	Full-time Equivalent Faculty. One FTEF = 30 load.
FTES	Full-time Equivalent Students. One FTES = 525 contact hours or 30 regular units. This calculation of FTES is the same as what is reported for Apportionment, however, it doesn't make any distinction between residents and non-residents and other situations where FTES cannot be counted.
WSCH	Weekly Student Contact Hours. One WSCH = one weekly contact hour of one student. WSCH is nearly identical to FTES but factored based on an 18 week schedule. For funding methods based on a 17.5 multiplier (weekly census and independent study), $WSCH = FTES * 525 / 17.5$. For everything else, $WSCH = FTES * 525 / 18$.
FTES/FTEF	FTES divided by FTEF.
WSCH/FTEF	WSCH divided by FTEF.
Success	Number and percentage of enrollments with a grade of A, B, C, CR or P. The denominator includes any enrollments with a grade of A, B, C, D, F, FW, CR, P, NC, NP, I*, W. Note that starting with Summer 2012 the denominator should be the nearly same as Census Enrollments (other than any MW or RD grades) as it is now required that a grade is given if you drop after census. In prior terms students were allowed to drop after census in some cases, meaning they would not have received a grade. Note: some special sections are not required to follow the same rules regarding a census date, and therefore the denominator for them may differ from census enrollments.
Retention	Number and percentage of enrollments with a grade of A, B, C, D, F, FW, CR, P, NC, NP, I* (in other words, any grade in the denominator except "W"). The denominator is the same for Retention and Success.
Denominator	The denominator of Success and Retention. Includes any enrollments with a grade of A, B, C, D, F, FW, CR, P, NC, NP, I*, W. This is basically every grade except RD, MW or DR.

PART C - Degrees and Certificates Awarded

Number of Degrees and Certificates Awarded – Program/College

Domain: Any degree or certificate awarded between July 1st and June 30th of the year.

Note: The date of the award does not necessarily correspond to the actual end date of the student's work in the program, depending upon the practice used by the office that grants the award.

Field	Description
Type	Type of award. These are grouped in three categories: AA/AS, Cert of Achievement and Local Cert.
Count	Number of awards awarded between July 1 st and June 30 th .

PART D – Number of Courses Offered: Enrollment/Fill Rates

Domain: Active sections. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Field	Description
Course	Course.
Mode	DE = Distance Education, FTF = Face to Face.
Title	Title of the course.
Sects	Number of active sections.
Enrlmts	Number of enrollments at census.
Success	Percentage of enrollments with a grade of A, B, C, CR or P. The denominator includes any enrollments with a grade of A, B, C, D, F, FW, CR, P, NC, NP, I*, W. See Part B for a lengthier description of Success.
Fill Rate	Percentage of seats filled at census. Crosslisted sections are treated as a single section for fill rate purposes (i.e. the fill rate is the percentage of global seats in the crosslisting filled at census by all sections in the crosslisting). This global fill rate is counted for the primary section of the crosslisting only, so secondary sections will not have a fill rate.

PART E – Student Success

Student Success – Program/College

Domain: Enrollments with a grade of A, B, C, D, F, FW, CR, P, NC, NP, I*, W. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Notes:

- Success is the ratio of enrollments with a grade of A, B, C, CR or P to the number of enrollments with a grade of A, B, C, D, F, FW, CR, P, NC, NP, I*, W.
- GPA is local (YCCD) cumulative GPA as of the start of the term.

- For students with multiple ethnicities on file, the student's first ethnicity listed is used, or Hispanic if they indicated anywhere on their file that they are Hispanic.

Field	Description
Total	Success rate of all students in the program/college.
Male	Success rate of males in the program/college.
Female	Success rate of females in the program/college.
< 18	Success rate of students age 17 and under in the program/college.
18-24	Success rate of students age 18-24 in the program/college.
25-49	Success rate of students age 25-49 in the program/college.
50+	Success rate of students age 50 and over in the program/college.
< 2.0	Success rate of students with a local GPA less than 2.0 at the start of the term.
2.0-2.5	Success rate of students with a local GPA between 2.0 and 2.5 at the start of the term.
2.6-3.0	Success rate of students with a local GPA between 2.6 and 3.0 at the start of the term.
3.1-3.5	Success rate of students with a local GPA between 3.1 and 3.5 at the start of the term.
>3.5	Success rate of students with a local GPA greater than 3.5 at the start of the term.
No GPA	Success rate of students with no local GPA at the start of the term. This means this is either the student's first semester, or he/she did not finish a credit course yet.
White	Success rate of students identified as White.
Hispanic	Success rate of students identified as Hispanic.
Asian	Success rate of students identified as Asian.
African American	Success rate of students identified as African American.
American Indian	Success rate of students identified as American Indian.
Filipino	Success rate of students identified as Filipino.
Pacific Islander	Success rate of students identified as Pacific Islander.
Unknown / Other	Success rate of students identified as something other than White, Hispanic, Asian, African American, American Indian, Filipino or Pacific Islander. This includes students with no ethnicity on file and students who declined to declare an ethnicity.

PART F – Student Success (Face to Face vs Distance Ed)

Domain: Active sections. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Field	Description
Mode	Face to Face or Distance Ed
Sects	Number of active sections.
Enrlmts	Number of enrollments at census.
Success	Percentage of enrollments with a grade of A, B, C, CR or P. The denominator includes any enrollments with a grade of A, B, C, D, F, FW, CR, P, NC, NP, I*, W. See Part B for

	a lengthier description of Success.
Fill Rate	Percentage of seats filled at census. Crosslisted sections are treated as a single section for fill rate purposes (i.e. the fill rate is the percentage of global seats in the crosslisting filled at census by all sections in the crosslisting). This global fill rate is counted for the primary section of the crosslisting only, so secondary sections will not have a fill rate.

PART G – Student Success (By Location)

Student Success by Location – Summary and Detail

Domain: Active sections. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Field	Description
Location	Location of the section. In the summary view, this is the first character of the location code. In the detail view, this is the full two character location code.
Sects	Number of active sections.
Enrlmts	Number of enrollments at census.
Success	Percentage of enrollments with a grade of A, B, C, CR or P. The denominator includes any enrollments with a grade of A, B, C, D, F, FW, CR, P, NC, NP, I*, W. See Part B for a lengthier description of Success.
Fill Rate	Percentage of seats filled at census. Crosslisted sections are treated as a single section for fill rate purposes (i.e. the fill rate is the percentage of global seats in the crosslisting filled at census by all sections in the crosslisting). This global fill rate is counted for the primary section of the crosslisting only, so secondary sections will not have a fill rate.

PART H – Faculty Demographics

Faculty Gender/Age – Program

Domain: Faculty teaching one or more sections in the subject. To be counted, the section must be active and the assignment must carry load and have a teaching arrangement. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Field	Description
Term	Term and Full-Time vs. Part-time status. Full-time/Part-time is determined based on their employment status, not the number of units they're teaching.
Total	Total number of instructors (see domain).
Male	Number of instructors and percentage of total identified as male.
Female	Number of instructors and percentage of total identified as female.
Unknown (gender)	Number of instructors and percentage of total with no gender on file.
Age 35 & Under	Number of instructors and percentage of total age 35 and under as of the start date

	of the term.
Age 36-49	Number of instructors and percentage of total age 36 to 49 as of the start date of the term.
Age 50+	Number of instructors and percentage of total age 50 and over as of the start date of the term.
Unknown (age)	Number of instructors and percentage of total with no birth date on file.
White	Number of instructors and percentage of total identified as White.
Hispanic	Number of instructors and percentage of total identified as Hispanic.
Asian	Number of instructors and percentage of total identified as Asian.
African American	Number of instructors and percentage of total identified as African American.
American Indian	Number of instructors and percentage of total identified as American Indian.
Filipino	Number of instructors and percentage of total identified as Filipino.
Pacific Islander	Number of instructors and percentage of total identified as Pacific Islander.
Unknown/Other	Number of instructors and percentage of total identified as something other than White, Hispanic, Asian, African American, American Indian, Filipino or Pacific Islander. This includes instructors with no ethnicity on file and instructors who declined to declare an ethnicity.

PART I – Faculty Load

Faculty Load – Program/College

Domain: Faculty assignments in the subject. To be counted, the section must be active and the assignment must carry load and have a teaching arrangement. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Note: Numbers in this section are load, not FTEF.

Field	Description
Total	Total Load.
Full-Time	Load of regular full-time assignments (teaching arrangement = CO, CA, CN).
Overld/Load Bank	Load of overload and load bank assignments (teaching arrangement = EP, EN, EA, LB).
Part-time	Load of hourly assignments (contract type = NC or NCS, teaching arrangement <> NV).
Voluntary Overld	Load of voluntary overload assignments (teaching arrangement = VO, NV).
Other Load	Any other load that isn't included in the other groupings.

PART J – Programs

Student Headcount and Percentage of Total in Each Program

Domain: Same as PART A.

Field	Description
Term	Term
EOPS	Number of and percentage of students served by the EOPS program.
DSPS	Number of and percentage of students served by the DSPS program.
CalWORKs	Number of and percentage of students served by the CalWORKs program.
BOG Fee Waiver	Number of and percentage of students who received a BOG Fee Waiver.

PART K – Program Percentage of Total FTES

Domain: All enrollments in the Subject. Crosslisted sections are reported with the subject of the primary section in the crosslisting.

Field	Description
Term	Term.
% of Total FTES	Percentage of the total FTES for the college that is generated by this subject. This calculation for FTES is the same as in section B.