

## TracDat 101

### How to Add an Assessment Method for Course SLOs

The screenshot shows the TracDat web application interface. At the top left is the TracDat logo. To its right is a dropdown menu for 'Selected Unit' with 'Skydiving SLOs - Sample Program' selected. Below this is a navigation bar with tabs: 'Home', 'Program', 'Program SLOs', 'Course SLOs', 'Results', 'Reports', and 'Documents'. The 'Course SLOs' tab is circled in red. Below the navigation bar is a breadcrumb trail: 'SLOs > Means of Assessment > Related Program Program SLOs > Related Goals'. The 'Means of Assessment' tab is circled in blue. Below the breadcrumb trail is a course selection dropdown menu with a green arrow pointing to it, labeled 'Course:' and 'SKY-9999 - Sky Diving 101 (FAKE COURSE)'. At the bottom of the page, a yellow button labeled 'Add New Assessment Method' is circled in orange.

**\*Note – You will not be able to add any SLO results until you have at least one assessment method entered for your SLOs!**

To add a course SLO assessment method:

1. Click on Course SLOs tab (red circle)
2. Click on Means of Assessment tab (blue circle)
3. Select the course for you want to add an assessment method for from the drop down box (green arrow)
4. Click on “Add New Assessment Method” at the bottom of the page (orange circle)

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### How to Add an Assessment Method for Course SLOs

Selected Unit: Skydiving SLOs - Sample Program

Home Program Program SLOs Course SLOs Results Reports Documents

SLOs | Means of Assessment | Related Program Program SLOs | Related Goals

Course SLOs > Means of Assessment > Edit Assessment Method

Course: Sky Diving 101 (FAKE COURSE)

SLO Name: Information Competency & Critical Thinking

SLO: Students will be able to understand and use safety information learned during class to make an injury-free landing when jumping from 12,500 feet.

Type: Performance/Oral Presentation

Assessment Method: \* Following the class students will be able to jump from 12,500ft wearing their own parachute system. After nearly one minute of freefall, students will deploy their parachute at 5,000ft and then steer and land with radio assistance.

Criterion for Success: The student is able to deploy the parachute and makes an injury free landing.

Schedule: As offered

Active:

1. Type: Select the type of assessment from the drop down box
2. Assessment Method: Type in a general description of how you will assess student learning for this SLO.
3. Criterion for Success: Explain how you will determine if the SLO was successfully met. Examples include score of 70% or better; all students will complete a portfolio/project/presentation, etc.
4. Schedule: Describe how often you will assess this course.

(\*Note – when you no longer wish to use this assessment method, you will “retire” this assessment method by unchecking “active.”)

5. Save Changes