

TracDat 101

How to Add Results for Course SLOs

The screenshot shows the TracDat interface. At the top left is the TracDat logo. To its right is a dropdown menu for 'Selected Unit' with 'Skydiving SLOs - Sample Program' selected. Below this is a navigation bar with tabs: Home, Program, Program SLOs, Course SLOs, Results, Reports, and Documents. The 'Results' tab is circled in red. Below the navigation bar, there are two options: 'By Unit' and 'By Course'. The 'By Course' option is circled in blue. Below this, there is a breadcrumb trail: 'Skydiving SLOs - Sample Program > Results > By Course'. A green arrow points to a 'Course:' dropdown menu which is set to 'SKY-9999 - Sky Diving 101 (FAKE COURSE)'. Below the dropdown menu, there is a blue box containing the text: 'Information Competency & Critical Thinking : Students will be able to understand and use safety information learned during class to make an injury-free landing when jum' and 'Created By: Skydiving SLOs - Sample Program'. Below this box is a link that says '→Show Results'. At the bottom of the page, there is an orange 'Add Result' button circled in orange.

***Note – You will not be able to add any SLO results until you have at least one assessment method entered for your SLOs! Refer to [“How to Add Assessment Method”](#) if you have not done this.**

To add a course SLO result:

1. Click on Results (red circle)
2. Click on “By Course” (blue circle)
3. Select the course for you want to add a result for from the drop down box (green arrow)
4. Click on “Add Result” at the bottom of the page (orange circle)

TracDat 101

How to Add Results for Course SLOs

The screenshot shows the TracDat interface for adding results for course SLOs. The top navigation bar includes the TracDat logo, a dropdown for 'Selected Unit: Skydiving SLOs - Sample Program', and user information 'msenechal' with a 'log out' link. Below the navigation bar are tabs for 'Home', 'Program', 'Program SLOs', 'Course SLOs', 'Results', 'Reports', and 'Documents'. The breadcrumb trail reads 'Skydiving SLOs - Sample Program > Results > By Course > Select SLO'. The 'By Course' tab is active. Below the breadcrumb trail is a dropdown for 'Course: SKY-9999 - Sky Diving 101 (FAKE COURSE)'. A table lists SLOs with columns for 'SLO Name', 'SLO', and 'Status'. The first row shows 'Information Competency & Critical Thinking' with a 'select' link circled in red. A modal window titled 'Select Assessment Method/Task' is open, showing a table with 'Type' and 'Assessment Method' columns. The 'Assessment Method' column contains a 'select' link circled in blue.

| SLO Name | SLO | Status |
|--|---|-------------------------------|
| Information Competency & Critical Thinking | Students will be able to understand and use safety information learned during class to make an injury-free landing when jumping from 12,500 feet. | Active select |

| Type | Assessment Method |
|-------------------------------|--|
| Performance/Oral Presentation | Following the class students will be able to jump from 12,500ft wearing their own parachute system. After nearly one minute of freefall, students will deploy their parachute at 5,000ft and then steer and land with radio assistance. select |

1. Select the SLO statement you assessed by clicking on “select” (red circle)
2. A prompt will appear (yellow box) where you can select the assessment method you would like to enter results for. Click on “select” (blue circle)

TracDat 101

How to Add Results for Course SLOs

The screenshot shows the 'Edit Result' form in TracDat. The 'Selected Unit' is 'Skydiving SLOs - Sample Program'. The 'By Course' tab is active. The form contains the following fields and values:

- SLO: Information Competency & Critical Thinking : Students will be able to understand and use safety information learned during class to make an injury-free landing when jumping from 12,500 feet.
- Assessment Method: Performance/Oral Presentation - Following the class students will be able to jump from 12,500ft wearing their own parachute system. After nearly one minute of freefall, students will deploy their parachute at 5,000ft and then steer and land with radio assistance.
- Criterion for Success: The student is able to deploy the parachute and makes an injury free landing.
- Result: 15 of 15 students were able to deploy their parachutes and landed safely, without any injuries.
- Result Date: 3/3/2014
- Result Type: Criterion Met
- Reporting Year: 2013-2014
- Delivery Method: Face-to-Face/Brick & Mortar
- Course Location: Woodland Campus
- Number of Students Assessed: 15
- How many students passed the SLO: 15

At the bottom right, there is a red circle around the 'Add Action' button.

1. Result: Enter the results of your assessment (i.e. 23 of 25 students were able to...)
2. Result Date: Enter today's date
3. Result Type: Select "Criterion Met" or "Criterion Not Met" from the drop down box.
4. Reporting Year: Select the academic year you completed this assessment in (i.e. if you assessed in fall 2013 then you would report 2013-2014.)
5. Delivery Method: Select if the course was face-to-face, online, ITV, or hybrid.
6. Course Location: Select where the course was taught
7. Number of Student Assessed: Enter how many students were assessed
8. How many students passed the SLO: Enter the number of students who met your criterion for success (as established in the assessment method section.)
9. Save Changes
10. Add Action (red circle): Tell us what you will do differently (if anything) as a result of your SLO assessment results
11. Save Changes